



Planning and Development Services  
P. O. Box 498  
630 Ronald Reagan Drive, Bldg A  
Evans, Georgia 30809  
Phone: (706) 868-3400  
Internet: <http://www.co.columbia.ga.us/>

## Occupation Tax

### THANK YOU FOR YOUR BUSINESS

Please print all information requested below. You may wish to mail in the completed form with payment, (Payable to Columbia County), at the above address. We will review all information and process your application if all information is correct. Once reviewed and approved we will mail you your occupation tax certificate to the mailing address you provided.

For office use only			
Check # _____	Check amount \$ _____	Account # _____	
SIC Code _____	Date filed _____	Local Code _____	Status Code _____

Business Name \_\_\_\_\_

Business Location in Columbia County \_\_\_\_\_

Mailing Address of Business \_\_\_\_\_

Business Phone Number \_\_\_\_\_

Federal ID Number \_\_\_\_\_

Name of Owner \_\_\_\_\_ Social Security No. \_\_\_\_\_

Second Owner \_\_\_\_\_ Social Security No. \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_

(Attach sheet if additional owners need to be listed)

Type or description of business \_\_\_\_\_

(continue on reverse side)

### Tax Calculation

Number of Employees _____ (Greatest number during 2004 anticipated)
Tax being paid \$_____ or,
_____ Check if you are electing the professional option \$200 per practitioner
# of practitioners _____
Tax being paid \$_____

**Tax Rates:**

0 – 5 employees	\$100.00	6 – 10 employees	\$190.00
11-20 employees	\$375.00	21-50 employees	\$940.00
more than 50 employees		\$2250.00	

Compute the number of employees on a full-time position basis or full-time position equivalent basis. An employee working 40 hours or more weekly is considered a full time employee. To arrive at an employee count for those employees working fewer than 40 hours per week, add the total number of hours worked per week for all such employees and divide the total by 40.

If the business is conducted at more than one fixed location within the county, each location or place must be considered a separate business for occupation tax purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_